

# 2014 National Title I Conference Planning Committee

## February 25, 2013 Meeting Notes

**Committee Members Attending:** Margaret MacKinnon (AK), Otistene Smith (AR), Gayle Pauley (WA), Yvonne Ryans (WA)

**Staff Attending:** Kristina Carbone (A+), Lisa Brandes (A+)

### Registration Fee

- Recommendation: Increase full conference registration from \$525.00 to \$549.00, a 4.5% increase. Full conference registration has been \$525.00 since 2009.

### Session Topics

- Decision: Continue using *Leadership, Instruction* and *Policy* as the major themes for presentations.
- Discussion: “Hot” topic subjects: Student Safety, New Standards, Assessment, Implementation of Common Core Standards, People with Disabilities (help to meet standards), Support for English Learners, and Family Engagement
- Decision: Use topics shown in existing “tags” on Title I On Demand site for topics encouraged for the conference, with following changes:
  - Adjust “flexibility” to “flexibility/waivers”
  - Add “fiscal issues”
- Decision: Ask individuals submitting proposals to select the top three categories that apply to their proposal from the list provided.

### Proposal Submission Guidelines

#### Decisions:

- Continue using the rubric developed for the 2013 conference.
- Revise presenter information to request information about their “expertise” in the topic, rather than just asking for a biography.
- Ensure that graders can view all proposals submitted by the applicant to review them together.
- Limit the number of proposals that anyone can submit to three.
- Staff will flag proposals that include presenters from commercial organizations to assist graders’ review.

### Next Steps

1. Topics for next meeting are:

- Identify Keynote topics
- Identify key organizations & individuals to be encouraged to submit proposals
- Discuss conference structure based on evaluations received from 2013 conference.

2. April meeting date has been changed to Tuesday, April 16, 2013 (note day of week change)

### Next Call:

Date: Monday March 25, 2013

Time: 4PM EDT, 3PM CDT, 2PM MDT, 1PM PDT & MST, 12PM AKDT, and 10AM HS